

# APPLICATION FOR BUILDING PERMIT

To the \_\_\_\_\_  
of the \_\_\_\_\_ of \_\_\_\_\_ in the County of \_\_\_\_\_  
\_\_\_\_\_, State of Minnesota:

The undersigned owner whose address is \_\_\_\_\_  
\_\_\_\_\_ hereby applies for a permit to \_\_\_\_\_

(Build, install, add to, alter, repair, move, wreck, as case may be)

a building described as follows: kind of construction \_\_\_\_\_  
\_\_\_\_\_;

front or width in feet \_\_\_\_\_; side or length in feet \_\_\_\_\_; height in feet \_\_\_\_\_;

No. of stories \_\_\_\_\_; contents in cubic and square feet \_\_\_\_\_

upon that certain tract of land described as follows: Lot \_\_\_\_\_; Block \_\_\_\_\_;

plat or addition \_\_\_\_\_;

which is of the following size and area; width \_\_\_\_\_ feet; length \_\_\_\_\_ feet;

area \_\_\_\_\_

and said building to be known as No. \_\_\_\_\_ Street \_\_\_\_\_

in said \_\_\_\_\_; and hereby agrees that, in case such permit is granted, that all work which shall be done and all materials which shall be used shall comply with the plans and specifications

therefor herewith submitted and with all the ordinances of said \_\_\_\_\_ applicable thereto.

### DETAILS AND REMARKS

\_\_\_\_\_  
Owner

1. Attach a spec or drawing of the structure(s) you propose to build.
2. Explain in writing how the structure(s) will set on the property, including the set backs from the edge of the street(s), alley, and property lines.

NOTE: City code requires set backs to be 25 feet from the front line of said lot, to the structure, less overhang, and each residence shall have two side yards, each being not less than five feet in width, and subject to approved drainage.

Structures should remain at least five feet from the edge of the alley for snowplowing purposes.

A fence may be constructed on the property line, although the City Council suggests that the property owner construct a fence just inside the line. Also, the City requires that a fence be constructed five feet from the edge of any alley, to allow room for snowplowing.

Building permits are effective for a one-year period, beginning from the date such permit is granted. Approved building projects must be completed within one year from the date of approval. Building projects that are not initiated or completed within that one-year period, applicant must reapply.

**The City of Hills is not responsible for locating property lines, and does not get involved in property line disputes.**

**HILLS CITY COUNCIL**